



20 S. Woodrow Avenue • Battle Creek, MI 49015 • 269-965-5560 • Fax 269-965-8038

## **Prescribed Medication and Over the Counter Medications**

Dear Parent/Guardian:

Medication can be administered at school when absolutely necessary. Parents are urged to give medication at home and on a schedule other than school hours. If medication must be given during school hours, it is a policy of Calhoun Christian School that:

1. Medication must be prescribed by a physician/dentist and permission is granted to the school to contact the physician/dentist if necessary.
2. Medication must be brought to the school office in the original pharmacy container with the appropriate label intact.
3. Any changes in the type of drugs, dosage and/or time of administration should be accompanied by a new parent's permission signature and instructions.
4. Non-prescription medication will not be administered unless indicated in writing, signed and dated by the parent and brought to the school in its original container by the student's parent/guardian. All medication must be kept in the office.
5. The parent/guardian must sign the attached form, granting the school permission to administer any and all medication, according to regulations stated on the attached form.
6. Students who have a medical condition which requires self-administration of a medication must have a signed authorization form filed in the office. Under very few circumstances will this be found acceptable.

Thank you,

CCS Staff