



20 S. Woodrow Ave., Battle Creek, MI 49015 • 269-965-5560 • Fax 269-965-8038  
[www.calhounchristian.org](http://www.calhounchristian.org)

Dear CCS Families,

We hope you are enjoying your summer! Many exciting things are planned for the 2018-2019 school year. Most of the documents listed below are located in our Back to School section of our website found at [www.calhounchristian.org/parents/backtoschool.cfm](http://www.calhounchristian.org/parents/backtoschool.cfm). If you need a hard copy or have questions, please contact the office.

1. **Family Work Day** We will be having 2 work days this year. The first will be **Saturday July 28<sup>th</sup> (This Saturday!) from 9:00am – 12:00pm**. The second will be **Saturday August 4<sup>th</sup> from 9:00am-12:00pm**. We need your help to get the school ready for classes to begin. We have bathrooms to scrub, painting to complete, furniture to move, weeds to pull and carpets to clean. If you have any supplies to help with the tasks above, please bring them. We would love to have as much help as possible, so drop in and give us a hand!
2. **Back to School Bash** is on **Thursday, August 23 from 6:00pm-8:00pm**. This is a great opportunity to kick off the new school year, catch up with old friends, and meet some new ones! We will be meeting outside next to the playground, weather permitting, so bring a blanket or chairs. We will begin with LIVE MUSIC, a short introduction, and presentation followed by a chance to socialize, eat ice cream, and learn about the different opportunities within our school. Classrooms will be open at 7:00pm for a chance to visit with your child's new teacher. We hope to see you there!
3. **New Family Orientation** will be held during the Back to School Bash. New families are invited to come to the Library in the Elementary Hall for a brief presentation. There will be an opportunity to ask questions regarding Calhoun Christian School and the day to day happenings! **The New Family Orientation will begin at 6:45 on August 23 during Back to School Bash in the Library**. Following the orientation parents and students are invited to visit their classrooms, roam the halls, and meet their teachers.
4. **Supply List** – There is a PDF of the required supplies for grades K-12 located on our website and attached to this email. For **Preschool**, the "Book and Supply Fee" you paid at enrollment covers all needed supplies.
5. The **2018-2019 School Calendar** is attached and located on the website. The first day of school is **Tuesday, August 28<sup>th</sup>**. This is a ½ day with dismissal at 11:30am. Preschool dismissal is 11:00am.
6. **School Hours** –
  - Doors open at 7:30am
  - School Day (K-12): 7:45am – 2:50pm
  - Begindergarten: 8:00am – 2:50pm
  - Half Day School Hours
    - a) Preschool: 8:00am – 11:00am;
    - b) Begindergarten-12<sup>th</sup>: 7:45am-11:30am
  - Pick up: 2:50pm – 3:00pm
  - Extended Care: (ages 4-12): 7:00am – 7:45am and 2:50pm – 6:00pm  
(REGISTRATION IS REQUIRED FOR EXTENDED CARE)

7. **New Staff Members** – We have many staff changes this year. Please welcome our new Office manger and bookkeeper, Necia Ditrapani, and our new High School Math teacher, Lori Bittner. You can meet them at the **Back to School Bash on August 23**. We are currently still looking to hire for the following positions: Kindergarten teacher, Preschool teacher, and a Part Time Music Teacher.
8. **Athletics** – For any sports-related information, you can reach Jake VandePol at [ccsad@calhounchristian.org](mailto:ccsad@calhounchristian.org). Sports physical forms can be picked up in the office or found on our website at [www.calhounchristian.org/activities/aforms.cfm](http://www.calhounchristian.org/activities/aforms.cfm) by scrolling to the bottom of the page. Remember your student **MUST** have a physical on file before beginning any sports practice.
9. **CCS Board Members** – The Board serves as the governing body of Calhoun Christian School in policy making and fiscal matters. The following are our current Board members and their positions:

Vicki Milroy – President  
Jenn Reif – Secretary  
Jason Woodard – Treasurer  
Matt Drallette – Buildings and Grounds  
Matt Lueck

On behalf of the CCS Board, we would like to thank Erin Major and Malcolm Reed for their service on the CCS Board of Directors for the last two years. Their commitment and dedication to CCS has been greatly appreciated in this time of growth and further development of our school.

Annually, the CCS Board takes applications from those interested in being either on the Board of CCS to help provide direction, advice to our administrator and her team, or to the various committee's that help operate the school. The terms on the school board are 2 years and can be renewed three consecutive times (no more than 6 years). At this time we are looking to fill at least 2 open slots. The committee terms are annual.

10. **Chapel Wear** – The Chapel Wear website will be up and running soon through Jack Pearl's. Please stay tuned for when the store opens. All new students will need to have a Chapel Wear shirt. There will be a grace period until orders are processed. Ordering instructions can be found on our website at: [www.calhounchristian.org/parents/chapelw.cfm](http://www.calhounchristian.org/parents/chapelw.cfm). Sample sizes and colors will be available at the Bash. If your student has outgrown their chapel wear, please bring it to the Bash as we will have a table for used Chapel Wear.
11. **Volunteers** – All CCS volunteers must have completed the Central Registry Clearance (CRC) process to serve or chaperone at CCS. **You do not need to reapply if it has been 3 years or more since your last CRC and Volunteer forms.** If you need to apply for CRC Clearance, forms can be found at [www.calhounchristian.org/parents/dforms.cfm](http://www.calhounchristian.org/parents/dforms.cfm). You will need to complete the Central Registry Clearance Request Form as well as the Chaperone Agreement form, and give the office a copy of your driver's license.
12. **SCRIP** – Be sure to take advantage of our school SCRIP Program. This is a fantastic opportunity for you to simply shop, spend where you normally do, and earn money towards your own tuition and for the school. If you need more information about this program, please contact Summer LaBonte at [scrip@calhounchristian.org](mailto:scrip@calhounchristian.org) or 269-965-5560.
13. **September Lunch Orders** will be available at the Back to School Bash. If you need to apply for the Free and Reduced Lunch Program, please stop in the office for an application. We need Lunchroom volunteers for the upcoming school year! There will be sign-ups at Bash or you can contact Summer LaBonte in the office.

14. **Extended Care** is available Monday through Friday, when school is in session, for preschoolers through age 12. Morning care is available starting at 7:00am until school begins. Afternoon care is available from 2:50pm – 6:00pm. This is a contracted program and yearly enrollment is required. Applications will be available at the Bash or you can contact the office for further information.
15. **Website** – Please check out our website: [www.calhounchristian.org](http://www.calhounchristian.org). You will find updated information on the home page as well as required forms in our Parent section.
16. **Terra Nova Scores** – The Terra Nova 3 achievement test scores are delayed. We apologize for this delay and will have those delivered to you as soon as we receive them.

**We hope to see all of you at our Back to School Bash on August 23<sup>rd</sup>! If you are unable to come, we will see you the first day of school on August 28<sup>th</sup>!**

In Christ,

The CCS Office Team