

Calhoun Christian School
Board Minutes
August 24, 2020
Regular Meeting for August



Present

Jeralyn Belote, Matt Burkart, Necia DiTrapani, Vicki Milroy, Jason Woodard, Nate Lauer, Rob Tramel, Tina Yost Johnson, and Aaron Seifer

Absent

Matt Lueck

Guests

None

Meeting Opening

Devotions – None given

Devotions next month to be given by Jason Woodard

Public Comments

None

Revisions & Approval of Agenda

Agenda was provided by Jason Woodard.

Motion Rob Tramel

2nd Vicki Milroy

Unanimously approved.

Minutes Review and Approval

Minutes were provided by Tina Yost Johnson, Secretary

Unanimously approved

Receive Correspondence/Report-Standing Committees

***Administrator**

****See Administrator Report for Specifics

***Staff**

- Discussed New Staff- extra TA hired for 4th grade.
- Music teacher – new one hired by Lakeview
- Training last week for teachers on Covid 19 procedures. Students will sit every other seat in cafeteria for high school and middle school. Elementary will eat in classroom at desks. We are trying not to mix classes. Elementary will be outside 40-50 minutes a day.
- Training covered instructional strategies
- Teachers trained in CPR, First Aid, and blood borne pathogens.
- We were able to get 12 new computers for teachers through a grant
- Our Covid Preparedness plan has been approved by the State of Michigan
- Discussed sick Time for Corona Virus and coverage for illness of staff and family

***Students**

- Enrollment is at 250. Less than last year. Most decline at preschool level.
 - 4th and 1st grade are full
- Back to School open house went well.
- If we are required to return online, we will use Microsoft Teams. Teachers are starting to introduce Teams now to make children and families familiar in case this happens.

***Child Care Grant**

- Both checks are in

***Elementary and Secondary School Relief Fund of the Education Stabilization Fund Program**

***Strategic Plan** – No changes at this time
-No new information

***Accreditation Update** – No changes at this time

***Finance**

**Please see the attached reports for more information

- July Balance Sheet and Income Statement
- Preschool less than 50% of last year, 1 less classroom
- New families we are trying to get them at least \$1500 per student family obligation.
- EIDL- \$ received \$150,000 loan accepted. Will be held in reserve until needed.
- Preliminary budget submitted. Looking at \$86,000 loss. Optimistic 2nd semester may change that

***Building and Grounds**

- 8/15/20 summer work day went well. Play structure sealed.
- Deep Cleaned building. Summer maintenance, security system upgrade, warranty for roof issue again
- Look at quote for gym roof.
- We have \$20,000 in reserves
- New motion sensors, LED and Motion sensors save \$
- Looking at library project.
- fire extinguisher inspection. May need new ones, was warned last time.
- Boiler backload testing

***Safety and Security**

- Didn't meet
- Had interest from potential new member
- BCPD Officer Point of Contact discussed to be explored.
- Possible survey for staff

***Development-**

- Radio ads were in March and April spot with WCSG.
- -Best response has been word of mouth. Discussion about incentive for families who refer

***Technology –**

- Matt led a long work week. Took out old wiring. Ran new wiring. New cameras installed
- Report that picture is clear.
- Recording good for 6 weeks.
- 34 more cameras
- motion features
- Still looking at adding additional cameras to improve security.

New Business

- BCCF Distribution resolution was revised and approved in last minutes with edit

Regular Monthly Calendar Business

- Fellowship was held
- New members on boarded
- 2021 Calendar reviewed. Move Student handbook to March. Move BCCF annual distribution to July. MHSSA change to athletic director in June.
- 2021 calendar with amendments
 - . Motion Vicki Milroy
 - 2nd Rob Tramel

Unanimous approval

- Board drafted letter of appreciation to families. Don't send sick children to school, safety is our top priority.

-Discussion surrounding family complaint about abandoned items thrown away. Board/staff response was according to handbook and appropriate.

Member Comments

None

Unfinished Business

None

Announcements

None

Upcoming Board Calendar for September

None

Upcoming School Calendar

Adjourn Meeting/Close in Prayer

Motion to adjourn. Motion Vicki Milroy
2nd Nate Lauer

Adjournment of meeting was unanimous